

**NEPTUNE CITY BOARD OF EDUCATION
NEPTUNE CITY, NEW JERSEY 07753**

March 25, 2014
7:30 P.M.

Neptune City School District
Woodrow Wilson School

BUSINESS MEETING MINUTES

I. CALL TO ORDER

This is an open public Meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the Meeting was made by posting the Board Calendar of Meetings in the Main Office of the Woodrow Wilson School, and by delivery to the Coaster, the Asbury Park Press and the Neptune City Municipal Clerk.

As a courtesy, please turn off cell phones and refrain from conversations in the meeting room.

II. ROLL CALL

Board Members

Mr. Sullivan	<u> A </u>	Mr. Zakerowski	<u> X </u>	Mrs. Houllier	<u> X </u>
Mrs. Oppegaard	<u> X </u>	Mr. Susino	<u> X </u>	Mr. Albano	<u> A (7:33) </u>
Mr. Burr	<u> X </u>	Mrs. Rust	<u> X </u>	Dr. Jodry	<u> X </u>

Others Present

Dr. Mercora	<u> X </u>	Mr. Folk	<u> X </u>
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III. FLAG SALUTE

IV. RESIGNATION

Motion by A. Susino and seconded by C. Oppegaard to accept the resignation of Brian Sullivan.

Board Members

Mrs. Oppegaard	<u> X </u>	Mr. Susino	<u> X </u>	Mr. Albano	<u> X </u>
Mr. Burr	<u> X </u>	Mrs. Rust	<u> X </u>	Dr. Jodry	<u> X </u>
Mr. Zakerowski	<u> X </u>	Mrs. Houllier	<u> X </u>		

V. ELECTION OF OFFICERS

- A. Election of President of the Board of Education
Vice President presides over the meeting for the purpose of conducting an election for the Office of Board President

Nominating Motions:

_____ C. Oppegaard _____, nominated by _____ R. Burr _____
_____, seconded by _____.

Consent of the Nominees:

Vice President asks for the consent of the nominees:

“Do you _____ Christine Oppegaard _____ consent to having your name placed in nomination for the office of Board President?”

Closing of the Nominations

Request the nominations be closed.

Motion: _____ A. Susino _____ Second: _____ R. Burr _____.

Mrs. Oppegaard	<u> X </u>	Mr. Susino	<u> X </u>	Mr. Albano	<u> X </u>
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Mr. Burr	<u> X </u>	Mrs. Rust	<u> X </u>	Dr. Jodry	<u> X </u>
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Mr. Zakerowski	<u> X </u>	Mrs. Houllier	<u> X </u>		
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Vote on the Nominations

Resolve that _____ Christine Oppegaard _____ having been properly nominated, be elected as President of the Neptune City Board of Education for 2014.

Motion: _____ A. Susino _____ Second: _____ L. Houllier _____.

Mrs. Oppegaard	<u> X </u>	Mr. Susino	<u> X </u>	Mr. Albano	<u> X </u>
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Mr. Burr	<u> X </u>	Mrs. Rust	<u> X </u>	Dr. Jodry	<u> X </u>
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Mr. Zakerowski	<u> X </u>	Mrs. Houllier	<u> X </u>		
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VI. PRESENTATIONS

VII. PUBLIC FORUM ON AGENDA ITEMS

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

None

VIII. MINUTES

MOTION, The Board of Education approves the Minutes of the Regular Meeting of February 27, 2014

Motion: R. Burr Second: A. Susino.

All in Favor X Oppose _____.

IX. ADMINISTRATION AND COMMITTEE REPORTS

A. CHIEF SCHOOL ADMINISTRATOR'S REPORT

MOTION, The Board of Education approve the Chief School Administrator's Report as per Document A, as posted

Motion: L. Houllier Second: E. Zakerowski.

All in Favor X Oppose _____.

B. CORRESPONDENCE - DOCUMENT B

MOTION, The Board of Education receive and file all items listed under Correspondence as per Document B, as posted

Motion: A. Susino Second: L. Houllier.

All in Favor X Oppose _____.

X. BOARD PRESIDENT AND COMMITTEE REPORTS:

Board President

Thank you to the Board for nomination as President

C. EDUCATION

RESOLVE, The Board of Education approve the items listed under
Education as per Document C - 1

Motion: A. Rust Second: J. Albano.

Mrs. Oppegaard	<u>X</u>	Mr. Susino	<u>X</u>	Mr. Albano	<u>X</u>
Mr. Burr	<u>X</u>	Mrs. Rust	<u>X</u>	Dr. Jodry	<u>X</u>
Mr. Zakerowski	<u>X</u>	Mrs. Houllier	<u>X</u>		

D. OPERATIONS

RESOLVE, The Board of Education approve the items listed under
Operations as per Document C - 2

Motion: R. Burr Second: A. Susino.

Mrs. Oppegaard	<u>X</u>	Mr. Susino	<u>X</u>	Mr. Albano	<u>X</u>
Mr. Burr	<u>X</u>	Mrs. Rust	<u>X</u>	Dr. Jodry	<u>X</u>
Mr. Zakerowski	<u>X</u>	Mrs. Houllier	<u>X</u>		

E. PUBLIC RELATIONS

DISCUSSION - None

MOTION – None

RESOLUTIONS – None

F. PERSONNEL

RESOLVE, The Board of Education approve the items listed under
Personnel as per Document C - 5

Motion:	A. Susino	Second:	J. Jodry	
Mrs. Oppegaard	<u>X</u>	Mr. Susino	<u>X</u>	Mr. Albano <u>X</u>
Mr. Burr	<u>X</u>	Mrs. Rust	<u>X</u>	Dr. Jodry <u>X</u>
Mr. Zakerowski	<u>X</u>	Mrs. Houllier	<u>X</u>	

XI. REPORT ON NEPTUNE TOWNSHIP BOARD OF EDUCATION MEETING

E. Zakerowski will attend March's meeting; J. Jodry will attend April's

XII. OLD BUSINESS

None

XIII. NEW BUSINESS

None

XIV. PUBLIC PARTICIPATION

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

J. Foy – Woodland Avenue – Complained of secretary's call to attendance and remarks were inappropriate. Mrs. Oppegaard asked her to go to Dr. Deb.

E. Kerwin – Washington Trip – Questioning the \$60 assessment

XV. MOTION TO ADJOURN

Motion: A. Susino Second: E. Zakerowski.

All in Favor X Oppose .

Time: 7:59 P.M.

Neptune City Board of Education
 Wednesday March 25, 2014
 Business Meeting 7:00 P.M

Chief School Administrator's Report:

Agenda:

Enrollment

<u>January</u>	<u>February</u>	<u>Schools</u>
151	148	Neptune Senior High School
10	10	High Tech (2); Allied Health (3); Wall Communications (4); BioTechnology (1)
33	33	Red Bank High School For Performing Arts (9); Information Technology (6); Academy of Finance (4); Academy of Engineering (8); Graphic Communication (2); Pre-School Studies(1); and Food Preparation (3)
23	24	Special Education: Private (24)
398	398	Neptune City
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615	613	Total Enrollment

Fire Drills: 2/4/14 and 2/11/14

Lockdown: 2/12/14

Student Suspension Report: None - January
 Student Suspension Report: Three - February

Missing Child Report: None - January
 Missing Child Report: None - February

Enrollment Report for January: 398 Neptune City
 Enrollment Report for February: 398 Neptune City

Discussion

Congratulations to our Teacher of the Year, Mrs. Kay Salera

Read-A-Thon Update

Kindergarten Registration packets was available on February 1, 2014.
 Registration is scheduled for Monday - Friday, June 9 - 13, 2014, 1 - 3 p.m.

Staff vs. Students Volleyball

School Board Members must fill out School Board Ethics form.

Middle School will attend Neptune High School presentation of Hairspray

Variety Show is on March 28th, 7 p.m.

11 Teachers attended Columbia University conference

DOCUMENT A - completed

3810

Approval (s):

1. See Section C

Staff In-Service

None

Reports Filed:

None

DOCUMENT A-1

1. Enrollment as of February 28, 2014
2. Bullying report for March, 2014
3. Amended 2013-2014 School Year Calendar
4. 2014-2015 School Year Calendar

CORRESPONDENCE

March 25, 2014

1. Invitation to Dr. Mercora, Mr. Folk and Members of the Board of Education to attend the Wilson School PTO Variety Show on Friday, March 28, 2014 at 7 pm.
2. Pamphlet from Fanfare regarding The Jester & Pharley Phund which includes a story and picture of students from Woodrow Wilson School.
3. Letter of resignation from Brian Sullivan, President of Board of Education effective March 24, 2014.

Neptune City Board of Education
March 25, 2014
Business Meeting

1. EDUCATION

RESOLUTIONS

1. To reaffirm the Bullying Report for February, 2014 and to approve the Bullying Report for March, 2014 as submitted by Susan Cousins, Woodrow Wilson Anti-Bullying Specialist.
2. To approve workshop, National Conference on Science Education for Susan Tonzola, held on April 2 - 4, 2014, in Boston, MA, at no cost to the district.
3. To approve K - 8 Spanish curriculum
4. To approve K - 8 Music curriculum
5. To approve 6,7,8 Social Studies curriculum

ACTION FOLLOWUP _____.

2. OPERATIONS

RESOLUTIONS

1. That the amount of district taxes, exclusive of debt service requirements needed to meet the obligations of this Board for the next eight weeks is \$491,752.67 and the Mayor and Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the next thirty days in accordance with the statutes relating hereto.
2. To approve the Payment of Bills per attached.
3. To approve Payroll Vouchers per attached
4. To approve Monthly Budget Certification Pursuant to N.J.A.C.6A:23-2.11(c)3, I, William Folk, Board Secretary certify that as of February 28, 2014, no budgetary line item account has obligations (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C.6A:23- 2.11(a). Through the adoption of this resolution, we, the Neptune City Board of Education, pursuant to N.J.A.C. 6:6A:23-11(c)4, certify that as of February 28, 2014 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. To approve the Monthly Secretary's and Treasurer's Reports per attached
6. To approve payment of cafeteria bills.
7. To approve transfer of appropriations
8. To approve Jointure Transportation Contracts between Neptune City Board of Education and Neptune Township Board of Education regarding transportation services for the 2013-2014 school year:

	<u>Route</u>	<u># Days</u>	
Academy Charter High School	J010	60	\$ 258.00
Asbury Park Vocational School	APVOCA	180	\$ 1,500.00
Best Academy	KMB5	180	\$ 1,524.37
		87	\$ 522.54
Biotechnology High School	VCFP42	180	\$ 334.96
Biotechnology High School	VCFP42	180	\$ 483.83
		48	\$ 410.89

	<u>Route</u>	<u># Days</u>	
Career Center AM	VCFA42	180	\$ 770.41
		91	\$ 389.49
Career Center MD	VCM	180	\$ 1,670.30
		84	\$ 704.34
Career Center PM	VCFP42	180	\$ 7,028.32
	VCFP42	180	\$ 483.83
Children's Center	CC13	180	\$ 8,689.08
Children's Center - Summer	CC13	39	\$ 1,981.72
Coastal Learning Center South	CS6	160	\$ 3,622.21
Coastal Learning Center South - Summer	CS6	30	\$ 582.35
Collier	COLS	33	\$ 722.42
Communications High School	VCH21	180	\$ 5,760.00
Deal Elementary School	NP64	180	\$ 1,194.73
Harbor School	HB18	180	\$ 1,699.09
		180	\$ 3,738.55
Hawkswood School	HWS59	180	\$ 15,050.85
Hawkswood School - Summer	HWS59	30	\$ 4,356.83
High Tech High School	HTS9	180	\$ 1,515.12
Jackson Regional Day School	NJ27	180	\$ 5,216.60
Jackson Regional Day School - Summer	NJ27	25	\$ 988.89
Kiva	KMB5	180	\$ 1,524.37
Ladacin	SHRS	180	\$ 12,783.80
Ladacin - Summer	SHRS	39	\$ 3,025.06
MAECOM	KMB5	87	\$ 522.54
Neptune High School	DHM2	180	\$ 1,422.97
New Road School	NJ27	180	\$ 5,216.60
New Road School - Summer	NJ27	25	\$ 988.89
		5	\$ 230.74
Oakwood	MRAM	110	\$ 2,750.00
Rugby School	RGB2	30	\$ 1,757.40
		180	\$ 8,403.43
Search Day Program	SDP	180	\$ 11,049.60
Search Day Program - Summer	SDP	39	\$ 2,394.08
Wall Intermediate	WIS22	58	\$ 6,380.00
Woodcliff Academy	WA48	191	\$ 1,225.87
Woodrow Wilson School	HM16	30	\$ 457.31
	HOM3	165	\$ 19,382.85
			\$150,715.21

9. To approve 2013-2014 amended school calendar
10. To approve 2014-2015 school year calendar
11. To approve adoption of Tentative Budget:

Neptune City Board of Education
ADOPTION OF THE TENTATIVE BUDGET
2014-2015
March 25, 2014

BE IT RESOLVED that the tentative budget be approved for the 2014-15 school year, and,

BE IT FURTHER RESOLVED that the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>
2014-15 Total Expenditures	\$8,369,442	\$248,860	\$713,310
Less: Anticipated Revenues	<u>\$2,803,084</u>	<u>\$248,860</u>	<u>\$178,049</u>
Taxes to be Raised	<u>\$5,566,358</u>	<u>-0-</u>	<u>\$535,261</u>

And to advertise said tentative budget in *The Coaster* in accordance with the form suggested by the New Jersey Department of Education and according to law; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year and travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable on the approved Out of District Travel and Reimbursement Forms; now

BE IT FURTHER RESOLVED that in accordance with N.J.A.C. 6A:23B-1.2(b), the maximum expenditure for travel for the 2014-2015 school year for all staff and board members is \$8,000 and the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as noted on the approved Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, that a public hearing be held in the Wilson School Science Room on April 29, 2014 at 7:30 PM for the purpose of conducting a public hearing on the 2014-2015 Budget, and

BE IT FURTHER RESOLVED, that the automatic tax levy CAP adjustments for health benefits in the amounts of \$7,580. The additional funds are included in the base budget and will be used to pay for the additional increases in health benefits.

I hereby certify that the above resolutions were approved by the Neptune City Board of Education at a meeting held on March 25, 2014

William Folk
Bus. Adm./Board Secretary

ACTION FOLLOWUP _____.

3. PUBLIC RELATIONS

RESOLUTIONS

None

*ACTION FOLLOWUP*_____.

4. PERSONNEL

RESOLUTIONS

1. To approve the hiring of Jaclyn Schnaper as a Long-Term Replacement Substitute on Step A, \$44,300.00 for the 2013-2014 school year.
2. To rescind the hiring of Lindsay Gough as a Long-Term Replacement Substitute (approved hiring at February 27, 2014 business meeting).
3. To approve Barbara Reynolds and Kelly Welsh as volunteer softball coaches for the 2013-2014 school year.
4. To approve Donna Eig as a substitute teacher for the 2013-2014 school year.

*ACTION FOLLOWUP*_____.